

Authorisation Letter

This is to certify that, I _____
surname/last name, first name, date of birth

address

authorise Mrs./ Mr. _____
surname/last name, first name, date of birth

address

to submit the Registration Form on my behalf at the Munich Registration Office (Bürgerbüro) an to have the address updated on my German identity card/our German identity cards.

date, signature of the person giving the authorisation

When using an authorisation letter the following documents must be presented:

- Registration Form (filled out and signed by the person giving the authorisation) . In case of several places of residence in Germany please submit in addition the form „Several Places of Residence“
- Confirmation of the landlord or property owner confirming the move-in date („Wohnungsgeberbestätigung“)
- Valid passport or identity card of all persons listed on the Registration Form
- Valid passport or identity card of the person holding the authorisation letter